



**Central Marin Sanitation Agency**

**COMMISSION SPECIAL MEETING AGENDA**

**Thursday, August 10, 2017**

**at the Agency Office**

**11:45 a.m.**

Members of the public may directly address the Board on any item appearing on the Agenda. They may address the Board when the item is called by the Board Chair and he/she indicates it is the time for the public to speak to the agenda item. An audio recording will be made of this meeting and will be posted to the Agency website.

**1. 11:45 a.m.: Call Meeting to Order/Pledge of Allegiance**

**2. Roll Call**

**3. Open Period for Public Participation**

*Open time for public expression, up to two minutes per speaker, on items within CMSA's jurisdiction and not on the Board of Commissioners' agenda. The Board will not discuss or take action during open time.*

**4. Nationwide Retirement Solutions Post Employment Health Plans**

*Recommendation: Adopt Resolutions No.315 and No.316 to establish Post-Employment Health Plans with Nationwide Retirement Solutions.*

**5. Oral Reports by Commissioners/General Manager\***

**6. Next Scheduled Meeting**

*Tuesday, September 12, 2017 at the Agency office: Closed Session at 6:00 p.m., Regular Meeting at 7:00 p.m.*


\*Information not furnished with Agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Central Marin Sanitation Agency at 415-459-1455. For auxiliary aids or services or other reasonable accommodations to be provided by the Agency at or before the meeting, please notify the Agency at least 3 business days in advance of the meeting date (meeting is the second Tuesday of each month). If the Agency does not receive timely notification of your reasonable request, the Agency may not be able to make the necessary arrangements by the time of the meeting.



**BOARD MEMORANDUM**

August 9, 2017

To: CMSA Commissioners and Alternates  
From: Jason Dow, General Manager   
Subject: **Nationwide Retirement Solutions Post Employment Health Plans**

**Recommendation:** Adopt Resolutions No.315 and No.316 to establish Post-Employment Health Plans with Nationwide Retirement Solutions.

**Discussion:** Staff has worked with Nationwide Retirement Solutions (Nationwide) to establish a Post-Employment Health Plan (PEHP) for Agency employees who have been receiving the Medical After Retirement Account (MARA) benefit. Nationwide has provided the PEHP documents which have been reviewed by staff and approved as to form by General Counsel Govi. Nationwide recently informed staff that the Board must approve a resolution adopting the PEHP program and authorizing staff to execute the program documents. The Nationwide PEHP program documents that will be signed by staff include the following:

- Employer Data Sheet for Collectively Bargained Employees
- Employer Data Sheet for Non-Collectively Bargained Employees
- PEHP for Collective Bargained Public Employees
- PEHP for Public Employees
- Disclosure and Acknowledgement Form
- Employer Participation Agreement for the PEHP for Collectively Bargained Employees
- Employer Participation Agreement for the PEHP for Non-Collectively Bargained Employees

By approving these two resolutions, the Nationwide PEHPs will be established and ready to receive the MARA funds by the August 15, 2017 withdrawal date from the current MARA provider – Operating Engineers Local 3 Trust.

**Attachments:**

- 1) CMSA Resolution No.315: *Post-Employment Health Plan Program for Non-Collectively Bargained Employees*
- 2) CMSA Resolution No.316: *Post-Employment Health Plan Program for Collectively Bargained Employees*



**CMSA Resolution No. 315**

***POST EMPLOYMENT HEALTH PLAN (PEHP) PROGRAM  
FOR NON-COLLECTIVELY BARGAINED PUBLIC EMPLOYEES***

In the matter of adopting the post employment health plan for public employees (PEHP) for the non-collectively bargained employees of Central Marin Sanitation Agency (Agency):

*WHEREAS*, a Post Employment Health Plan for Public Employees has been established for eligible non-collectively bargained public employees, pursuant to section 501(c)(9) of the Internal Revenue Code permitting such plans; and

*WHEREAS*, the Plan will be funded with Agency contributions on behalf of the eligible employees in a manner permitted under the Plan; and

*WHEREAS*, under the PEHP program, Nationwide Retirement Solutions (NRS), Inc. will provide administrative services in exchange for a fee as agreed upon by the Agency and NRS;

***NOW, THEREFORE, BE IT HEREBY RESOLVED:***

The Board of Commissioners of the Central Marin Sanitation Agency hereby adopts this PEHP program on behalf of the non-collectively bargained eligible employees of the Agency; and the officers and employers of the Agency are hereby authorized to execute, on behalf of the eligible non-collectively bargained employees of the Agency, a participation agreement with NRS, authorizing NRS to act as the Administrator of the Plan and the agent of the Agency, and other such agreements and contracts as are necessary to implement the program.

*PASSED AND ADOPTED at the meeting of the Central Marin Sanitation Agency Commissioners, County of Marin, State of California, on August 10, 2017, by the following vote:*

AYES:

NAYS:

ABSTAIN:

ABSENT:

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Tom Gaffney, Commission Vice-Chair

ATTEST:

By \_\_\_\_\_

Dan Hillmer, Commissioner



**CMSA Resolution No. 316**

***POST EMPLOYMENT HEALTH PLAN (PEHP) PROGRAM  
FOR COLLECTIVELY BARGAINED PUBLIC EMPLOYEES***

In the matter of adopting the post employment health plan for public employees (PEHP) for the collectively bargained employees of Central Marin Sanitation Agency (Agency):

*WHEREAS*, a Post Employment Health Plan for Public Employees has been established for eligible collectively bargained public employees, pursuant to section 501(c)(9) of the Internal Revenue Code permitting such plans; and

*WHEREAS*, the Plan will be funded with Agency contributions on behalf of the eligible employees in a manner permitted under the Plan; and

*WHEREAS*, under the PEHP program, Nationwide Retirement Solutions (NRS), Inc. will provide administrative services in exchange for a fee as agreed upon by the Agency and NRS;

***NOW, THEREFORE, BE IT HEREBY RESOLVED:***

The Board of Commissioners of the Central Marin Sanitation Agency hereby adopts this PEHP program on behalf of the collectively bargained eligible employees of the Agency; and the officers and employers of the Agency are hereby authorized to execute, on behalf of the eligible collectively bargained employees of the Agency, a participation agreement with NRS, authorizing NRS to act as the Administrator of the Plan and the agent of the Agency, and other such agreements and contracts as are necessary to implement the program.

*PASSED AND ADOPTED at the meeting of the Central Marin Sanitation Agency Commissioners, County of Marin, State of California, on August 10, 2017, by the following vote:*

AYES:

NAYS:

ABSTAIN:

ABSENT:

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Tom Gaffney, Commission Vice-Chair

ATTEST:

By \_\_\_\_\_  
Dan Hillmer, Commissioner